

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Latin American Disabled People's Project	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Mr. Jhon Jairo Marulanda Garzon	Position: Community Development & Project
Website: http://www.ladpp.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1027205
When was your organisation established? 28/10/1990	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. Provides users with skills necessary to secure employment, improve quality of life reduce poverty and access services they are entitled to.
When will the funding be required? 03/08/2015
How much funding are you requesting? Year 1: £24,633 Year 2: £23,833 Year 3: £23,833 Total: £72,299

Aims of your organisation:

LADPP aims to improve the quality of life and community integration of the disabled Spanish- and Portuguese-speaking community living in London, including their carers and families. We work to help this community diminish the scale of the issues they face on a daily basis, and to eventually overcome the barriers between themselves and mainstream society. This much-needed integration process can help users achieve an improved quality of life, a lower level of poverty, and an improved sense of well-being. Because of growing community demand, we now also serve members of the non-disabled Spanish- and Portuguese-speaking community who need our support. The majority of our users come from ethnic minority groups. Most users are asylum seekers, refugees or migrant workers who have been granted indefinite leave to remain in the UK or become British citizens. Our users are at risk of being excluded from services due to cultural and language barriers that exist between them and mainstream British society.

Main activities of your organisation:

We deliver the following projects:

- Our Advice & Representation Service provides welfare advice, financial and legal advice under the Advice Quality Standard.
- Our Community Support & Health Project delivers disability and welfare benefits advice, health advice, alternative therapies, befriending services and mental health support.
- Our Community Volunteer & User Development Project helps members to take advantage of volunteering and leadership opportunities within LADPP or elsewhere.
- Our Skills for Work and Welfare Project helps users to develop the skills necessary to secure employment and improve their long-term quality of life, through English and I.T. classes, employment workshops and one-to-one advice sessions.
- Social & Cultural outings in London and elsewhere, enabling users to improve their understanding of English culture and history. Weekly activities including music, dance and knitting enable users to gather, socialise and share a family environment where everyone is welcome, helping users to feel socially included.
- Our Interpreting Service helps users to overcome language barriers when accessing services

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	4	11	75

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	2 years

Summary of grant request

LADPP users face financial problems. Disabilities, language barriers and a lack of work skills prevent many users from working, working users are vulnerable to workplace exploitation. LADPP user survey, only 30% said that they were able to independently access their benefit or resource entitlements. In 2011, researchers from Queen Mary University found that 37% of Latin Americans in London were in debt and that 11% of those in employment received less than the statutory minimum wage. Based on these findings, LADPP is working to help users improve their readiness for the labour market, providing advice so that users can access their benefit entitlements, housing, legal rights, combat poverty and enhance community integration.

The Project will be delivered by the Community Skills for Work & Welfare worker, supported by four part-time volunteer advisers and five English teachers. There will be four advice days per week (two appointment and two 'drop-in'), during which users will be able to receive support to access online benefits systems, conduct housing searches & legal rights. The project will deliver one-to-one and group English classes (two beginner classes, two intermediate classes and one conversation group), one-to-one I.T, and 10 workshop days per year regarding employment skills. All of these aim to help users develop employment and language skills so they can navigate the job market more effectively. The project will coordinate support services for low-income families, and referrals to Norwood & Brixton and Peckham and Waterloo foodbanks. We have a partnership with these foodbanks, and provide interpretation services for them.

We aim to help disabled people and low-income families to improve quality of life and employment prospects. Users will be able to access benefits and tackle debt or housing problems. In addition users will be given the chance to discuss employment issues with advisers, improve their CVs, search for jobs and conduct mock interviews. Our targets are to reach 400 people through English classes, help 200 users to produce a new C.V., help each user access the benefits to which they are entitled, and help users to find secure employment or voluntary opportunities.

Why you are the right organisation to deliver the work: We are the only London-based organisation which advises the disabled Spanish and Portuguese-speaking communities on housing, legal, financial and welfare issues. LADPP advisers are well placed to understand the problems our users face, and to adopt a sensitive, empathetic approach. We have 26 years' experience, for the last 5 year we expanded our services to non-disabled people to cater to growing demand. For the last 15 year our services has been administrated by Advice Quality Standard.

This project meets the CBT's 'Reducing Poverty' outcome because the best route out of poverty is stable employment, combined with appropriate benefits and work credits. Most of our members struggle to find jobs because of their lack of English, so providing free English tuition is vital. Many of our members are eligible for in-work, disability or unemployment benefits, but are not aware of this and do not claim them. Advising our members about the U.K. benefit system also helps them to improve their financial situation.

We meet the CBT's Principles of Good Practice. LADPP involves service-users at every stage: the charity was set up by disabled Spanish and Portuguese-speakers, and the Management Committee consists of 11 members. Members, staff and volunteers come from diverse backgrounds and value diversity. Volunteers regularly meet with Project Manager and Volunteer Manager for support, and we fund further training where possible. LADPP is committed to environmental sustainability, and has taken steps to conserve resources such as printing double-sided and recycling in the office.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard in welfare benefits, housing and disabilities

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

English and I.T. sessions to improve English language and computer skills amongst the community. We expect to hold five English sessions per week (two beginners' classes, two intermediate classes and one conversational group). I.T sessions will be delivered on a one-to-one basis.

One-to-one advice meetings to improve access to welfare amongst the Spanish and Portuguese-speaking communities, and to help users tackle their immediate economic problems: debt, financial issues, legal problems, and/or housing issues. We expect to hold 50 advice meetings per week (2,000 per calendar year, 6,000 over three years).

One-to-one job skills meetings to help users improve their long-term employment prospects through rewriting their C.V., looking for jobs, discussing employment strategies with our advisors and practising interviews. We expect to hold approximately 400 advice meetings per year (1,200 over three years), based on previous figures.

Job skills workshop days to help users learn about, and practice, specific skills such as C.V. writing and searching for jobs online. We expect to hold 10 workshop days per year (30 over three years).

Partnerships with local foodbanks, including providing referrals for users who are in immediate need of basic resources and providing interpretation services for the foodbanks.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

We expect our English classes to reach 400 users in the first year and 800 users over three years (assuming some users study in multiple years). We expect to reach 50 users per year for I.T. tuition, with 100% of users becoming confident in basic computer skills.

Over three years we expect our advice services to reach 1200 service users, and provide casework and representation for 150 users at benefits tribunals. We expect that 70% of service users will be able to independently access and manage their benefit entitlements as well as preventing homelessness.

Over three years we expect to help 400 users produce a new C.V., and to help 60 users to find secure employment or voluntary work. We aim to have a 75% success rate for our service users in job interviews.

Through our workshops, we expect to reach 100 users in the first year and 250 over three years (assuming some users attend multiple workshops). We expect that each user will feel more confident in their job search, as reported by annual surveys and feedback forms.

Take-up of these vouchers will depend on clients' needs. However, we expect to provide 50 foodbank referrals per year, providing a similar number of interpretation services to the foodbanks each year.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We intend to continue supporting the project by applications to local and national government bodies, grant-making trusts that we currently hold a relationship with, and new grant-making trusts. We also plan to increase user and community participation through general donations, membership fees and fundraising activities such as parties, raffles and community events

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,200

In which Greater London borough(s) or areas of London will your beneficiaries live?

Southwark (38%)

Lambeth (35%)

Several NE London (10%)

London-wide (17%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

Other ethnic group (including Arab)

If Other ethnic group, please give details: **Latin American**

What proportion of the beneficiaries will be disabled people?

41-50%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary and National insurance Scale 4 (4 days per week)	17,333	17,333	17,333	51,999
Enrolment process	800	0	0	800
Insurance & membership	2,000	2,000	2,000	6,000
Volunteer Expenses	3,000	3,000	3,000	9,000
General Running cost	2,000	2,000	2,000	6,000
Line Management	2,000	2,000	2,000	6,000
Rent	2,500	2,500	2,500	7,500
Staff & Volunteer Training	1,500	1,500	1,500	4,500
	0	0	0	0

TOTAL:	31,133	30,333	30,333	91,799
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Catalyst	2,500	0	0	3,000
The Peter Minet Trust	3,000	0	0	3,000
General donation, membership and fundraising activities	3,000	3,000	3,000	9,000
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Evening standard dispossessed found	10,000	0	0	0
Esmee farbian foundation	10,000	0	0	0
Lloyds foundation	5,000	5,000	0	0
	0	0	0	0

TOTAL:	25,000	5,000	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary and National insurance Scale 4 (4 days per week)	17,333	17,333	17,333	51,999
Enrolment process	800	0	0	800
Insurance & membership	2,000	2,000	2,000	6,000
Volunteer Expenses	3,000	3,000	3,000	9,000
Staff & Volunteer Training	1,500	1,500	1,500	4,500
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	24,633	23,833	23,833	72,299
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	11,163
Activities for generating funds	665
Investment income	6
Income from charitable activities	67,660
Other sources	0
Total Income:	79,494

Expenditure:	£
Charitable activities	76,623
Governance costs	3,815
Cost of generating funds	0
Other	0
Total Expenditure:	80,438
Net (deficit)/surplus:	-944
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-944

Asset position at year end	£
Fixed assets	360
Investments	0
Net current assets	19,106
Long-term liabilities	0
*Total Assets (A):	19,466

Reserves at year end	£
Restricted funds	16,198
Endowment Funds	0
Unrestricted funds	3,268
*Total Reserves (B):	19,466

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	20,000	20,000	20,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	10,000	10,000	10,000
Evening standard- Red Nose Day	0	13,760	19,350
Big Lottery Award for All	10,000	10,000	10,000
Wakefield & Teltey foundation	0	9,000	9,000
Children in Need	0	5,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **jhon Jairo Marulanda Garzon**

Role within **Community Development & Project Manager**
Organisation: